



# **USER'S NAVIGATION HANDBOOK**

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# Player Approval By State & District Secretary

## **STATE SECRETARY - PLAYER APPROVAL**

#### Step 1

## Click on "Player Approval" under "Approvals" menu.

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🌣 Manage 🛛 <	Player Approval Advance Filter	)				
✓ Approvals ~	PLAYER APPROVAL					
Player Approval	Player Name	District	Status	Payment Status	More Info	Reject
Tournament Approval	)×	()×	×	()×		
Club Approval	SRUTHY S	Anjaw	Open	PAID	i	0
Renewal Approval						12
Transfer Approval	AMUTHA A	Anjaw	Open	PAID	i	0
BWF ID Request						
Approval						
User Approval	l i i i i i i i i i i i i i i i i i i i					
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Here, we can see all the players that are created by district/club or player self- registration.

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cos Process <	Home / Approvals / Player	r Approval				
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Player Approval	Player Name	District	Status	Payment Status	More Info	Reject
Club Approval	SRUTHY S	Anjaw	Open	PAID	i	0
Renewal Approval	D AMUTHA A	Anjaw	Open	PAID	i	0
BWF ID Request						
User Approval						
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#### Step 3

We can approve the player by clicking on the checkbox and then clicking on the save button

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ce Process <	₩Home / Ap	provals / Player Appro	val				
Ф Manage <	Player Approv	Advance Filter	)				
✓ Approvals ~	PLAYER A	APPROVAL.					
Player Approval		Player Name	District	Status	Payment Status	More Info	Reject
Tournament Approval		)×		×	×		
Club Approval	0	SRUTHY S	Anjaw	Open	PAID	i	0
Renewal Approval				0.000	marm		0
Transfer Approval		AMOTHA A	Anjaw	Open	PAID	1	0
BWF ID Request Approval							
User Approval							
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After approval, the player will receive login credentials through gmail.

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co Process		oval				
Ø Manage	Player Approval     Advance Filter					
✓ Approvals	PLAYER APPROVAL					
Player Approval Tournament Approval	Player Name	District	Status	Payment Status	More Info	Reject
Club Approval	SRUTHY S	Anjaw	Open	PAID	i	0
Renewal Approval Transfer Approval	O AMUTHA A	Anjaw	Open	PAID	i	0
BWF ID Request Approval						
User Approval						
Points and Ranking	< -					
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🖾 Reports	<ul> <li>Copyright iCore Pioneer Business So</li> </ul>	lutions @2023 V2.1.8				1

#### Step 5

We can reject the player by clicking on the reject icon.

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ce Process <	#Home / Approvals / Player Approval
O Manage <	Player Approval Advance Filter
✓ Approvals ~	PLAYER APPROVAL
Player Approval	Player Name District Status Payment Status More Info Reject
Tournament Approval	
Club Approval	AMUTHA A Anjaw Open PAID i 🔕
Renewal Approval	
Transfer Approval	
BWF ID Request Approval	
User Approval	
Points and Ranking <	
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🖾 Reports 🛛 <	Copyright iCore Pioneer Business Solutions @2023 V2.1.8

Here, we can enter the reason for rejection and click the reject button.

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DashBoard <	🖵 Player Approval
coo Process <	Home / Approvals / Player Approval
O Manage <	Player Approval Advance Filter C E
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Player Approval	Player o Reject
Tournament Approval	Enter reason here
Club Approval	AMUTI Ø
Renewal Approval	
Transfer Approval	Cancel Reject
BWF ID Request Approval	
User Approval	
Points and Ranking <	
©3 Fine ≺	
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#### Step 7

The player will receive the "Registration Rejected" email.

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📰 DashBoard	<	🖵 Playe	r Approval			
ce Process	<	Home / Approv	rals / Player Approval			
Manage	<	Player Approval	Advance Filter			
🗸 Approvals		PLAYER				
Player Approval					ment Status More Info	Reject
Tournament App					×	
Club Approval						
Renewal Approv			0			
Transfer Approva			Success			
BWF ID Request Approval			Successfully Rejected	t		
User Approval			ок			
Points and Rankin	g <					
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🛆 Reports	*	Copyright iCore	Pioneer Business Solutions @2023 V2.1.8			

## **DISTRICT SECRETARY - PLAYER APPROVAL**

#### Step 1

Click on "Player Approval" under "Approvals" menu.

DashBoard	<	Player Reg	Player Registration								
co Process	<	Home / Process / Playe	er Regist	tration							
Manage	<	Player Registration									
✓ Approvals	~	Member Not Appr ID:	oved								
Player Approval	-	General 🔒 P	ersonal	Documents							
Renewal Approva	novai	First Name* :	SRU	THY							
Transfer Approva	d	Last Name* :			-						
100 Fine	<		Ľ								
🗲 Setup	<	Gender* :	Fema	ale 🗾							
🛆 Reports	κ.	Date Of Birth*:	Ê	11/01/2023							
		Registration Date :	m	Enter registration date ( Birth Certificate )							
		Father/Guardian Name* :	HAR	IKUMAR							

Here, we can see all the players that are created by club or player self-registration

Kara Parting	AP_AW SUPERVISOR					🕒 Logout
DashBoard <      or Process <      Manage <	Player Approval     Approval / Player Approval     Advance Filter	ai				
Approvals     Player Approval     Tournament Approval	PLAYER APPROVAL Player Name	District	Status	Payment Status	More Info	Reject
Renewal Approval Transfer Approval	KIRTHI D     RESHIKA MK	Anjaw Anjaw	Open Open	PAID	i i	0
00 Fine ↔						
	Convright (Care Dispace Duringer Solution	Page 1	of 1   *** * 1			View 1 - 2 of 2

#### Step 3

We can approve the player by clicking on the checkbox and then clicking on the save button

树 zeetius	Superadmin ADMIN					Logout
📲 DashBoard 🤇 <	Player Approval					
cze Process <	Home / Approvals / Player Appro	val				
Ø Manage <	Player Approval Advance Filter	)				
✓ Approvals ~	PLAYER APPROVAL					
Player Approval Tournament Approval	Player Name	District	Status	Payment Status	More Info	Reject
Club Approval	SRUTHY S	Anjaw	Open	PAID	i	0
Renewal Approval Transfer Approval	AMUTHA A	Anjaw	Open	PAID	i	0
BWF ID Request Approval						
User Approval						
Points and Ranking <						
I Fine <						
<b>≜</b> TOC <		He He Page 1	of 1   ++ ++ 10	~		View 1 - 2 of 2
🗲 Setup <						
D Paparte						

Click on "Yes".

#### Step 5

The player will receive the login credentials after approval from the state secretary.

DashBoard      co Process     Co Manage     C	SUPERVISOR      SUPERVISOR      Player Approval      Player Approval      Player Approval      Advance Filter	
<ul> <li>Approvals</li> <li>Player Approval</li> <li>Tournament Approval</li> <li>Renewal Approval</li> <li>Transfer Approval</li> <li>Fine</li> <li>Setup</li> <li>Reports</li> </ul>	PLAYER Are you sure to approve this player registration? No Yes	yment Status More Info Reject PAID i O PAID i O
	Copyright iCore Pioneer Business Solutions ©2023 V2.1.8	v View 1 - 2 of 2

We can reject the player by clicking on the reject icon.

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cos Process <	WHome / Approvals / Player Approval
Ø Manage 🛛 <	Player Approval Advance Filter
✓ Approvals ~	PLAYER APPROVAL
Player Approval	Player Name District Status Payment Status More Info Reject
Tournament Approval	
Renewal Approval	RESHIKA MK Anjaw Open PAID i 🔕
Transfer Approval	
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🛆 Reports 🛛 🔍	
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#### **Step 7** Here, we can enter the reason for rejection and click the reject button.

Advance Filter Are you sure want to reject this ?	×
Enter the reason for rejection	
Enter reason here	O RE
RESHI	
	Cancel

The player will receive "Registration rejected" email.

		2		
69	Process	с К	Hayer Approval     Home / Approvals / Player Approval	
•	Manage	<	Player Approval Advance Filter	
•	Approvals Player Approval Tournament Approval Renewal Approval Transfer Approval Fine Setup Reports	• 1 	PLAYER	Reject
			in in Page 1 of 0 in H 10 V	No records to view
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# **Tournament Approval By State & District Secretary**

## **Tournament Approval By State Secretary**

#### Step 1 Login through State sec login

## Step 2

#### **Click on Approvals**



## Clickon Tournament Approval...

>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	Superadmin ADMIN		🕒 Logout
📲 DashBoard 🛛 <	DashBoard		
cos Process <	Home / DashBoard / DashBoard		
🌣 Manage 🛛 <	Players List	Tournament Enrollment	Player Registrations
✓ Approvals ✓	Male Female	Enrollments	Submitted Approved
Player Approval		7	
Tournament Approval		200	
Club Approval	Total: 117		
Renewal Approval		100	
Transfer Approval		0	
BWF ID Request Approval		August Novembe	
User Approval			
Points and Ranking <			
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#### TO APPROVE THE ENTRY

#### Step 4

## Select entries To be approved

Manage <	<	Tour	nament Ap	Advan	ce Filter			
🗸 Approvals 🗸 🗸	~	то	URNAM	ENT APPROVAL				
Player Approval					Categor	Event		
Tournament Approval			User	Tournament	y	Туре	Member ID	Pla
Club Approval			×	x	×	×	x	C
Renewal Approval			AP_AW	Private-national	BD U19	Doubles	190 / 175	ASI
Transfer Approval			AP AW	Private-national	XD U19	Mixed D	139 / 197	
BWF ID Request Approval		-	-					
11 A1			AP_AW	NATIONAL - RANK	BS 011	Singles	192	
User Approval			AP_AW	NATIONAL - RANK	BS U11	Singles	190	ASI
Points and Ranking	<		AP_AW	NATIONAL - RANK	BS U11	Singles	156	BIN
D Fine 🧹	<		AP AW	NATIONAL - RANK	BS U11	Singles	191	D

## Select the entries

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co Process	<	<b>#</b> Hom	e / App	orovals / Tournam	ent Approva	1						
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✓ Approvals	~	то	URNAM	ENT APPROVAL								
Player Approval				<b>T</b>	Categor	Event		Diama Nama	Partner	Gend	Statu	Paym
Tournament Approva	al		User	Tournament	У	Туре	Member ID	Player Name	Name	er	5	Statu
Club Approval			×	×	─ ×	×	×	x	×	×	○×	
Renewal Approval			AP_AW	Private-national	BD U19	Doubles	190 / 175	ASBD M A J ASBD	AJ LEBRON JAMES	Male	Open	NAO
Transfer Approval												-
BWF ID Request		0	AP_AW	Private-national	XD 019	Mixed Di	139 / 197	AARATHI D	CHIYAAN RU	Female/	Open	0
Approval			AP_AW	NATIONAL - RANK	BS U11	Singles	192	BAYREN S		Male	Open	PAII Ø
User Approval			AP_AW	NATIONAL - RANK	BS U11	Singles	190	ASBD M A J ASBD		Male	Open	PAII Ø
Points and Ranking	<	0	AP_AW	NATIONAL - RANK	BS U11	Singles	156	BINDRA MARCUS		Male	Open	PAII Ø
1 Fine	<		AP_AW	NATIONAL - RANK	BS U11	Singles	191	DAVID MILLER		Male	Open	PAII Ø
🛓 ТОС	<		AP_AW	NATIONAL - RANK	BS U11	Singles	187	FERRAN TORRES		Male	Open	PAII Ø
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#### Step 6 Click on Save

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Manage	<	Tour	rnament Ap	Advan	ce Filter							
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Player Approval				Tourset	Categor	Event	Manufactor ID	Diama Nama	Partner	Gend	Statu	Paym ent
Tournament Approv	al		User	Tournament	y	Туре	Member ID	Player Name	Name	er	5	Statu 5
Club Approval			×	×	×	×	×	×	x	○×	○×	
Renewal Approval			AP_AW	Private-national	BD U19	Doubles	190 / 175	ASBD M A J ASBD	AJ LEBRON JAME	Male	Open	NAO
Transfer Approval				Private-pational	VD U10	Mixed D	120 / 107	AADATHLD	CHIVAAN DU	Female	0.000	
BWF ID Request		-	0.7011	Titvate Hattonar	ND 017	Plixed Di	1007 107	00001112	CITINGIA	r emore,	open	
Hear Approval			AP_AW	NATIONAL - RANK	BS U11	Singles	192	BAYREN S		Male	Open	PAII Ø
User Approval			AP_AW	NATIONAL - RANK	BS U11	Singles	190	ASBD M A J ASBD		Male	Open	PAII Ø
Points and Ranking	\$		AP_AW	NATIONAL - RANK	BS U11	Singles	156	BINDRA MARCUS		Male	Open	PAII Ø
Fine	<		AP_AW	NATIONAL - RANK	BS U11	Singles	191	DAVID MILLER		Male	Open	PAII Ø
🛓 TOC	<		AP_AW	NATIONAL - RANK	BS U11	Singles	187	FERRAN TORRES		Male	Open	PAII Ø
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Pa Departa												

#### Step 7 Click on Yes

DashBoard	<	To:	urnament A	pprov	al						
	<	Home / A	pprovals / Tourname	ent Approv	al						
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Tournament Approv	al	Use		(		)		Name	er	5	Statu
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			Are vou	sure	to a	oprov	e these	AJ LEBRON JAME	s Male	Open	NAO 1
			nie jeu	onro	llmo	ntc?	e mese	CHIVAAN DU	Female	0000	
BWF ID Request Approval				enic	mine	1115 :		GILIAGII NO	Male	Open	
User Approval									Male	Open	PAILO
		AP_A				Yes			Male	Open	PAII Ø
Points and Ranking	÷.	AP_A		_					Male	Open	PAII Ø
	4	AP_AV	V NATIONAL - RANK	BS U11	Singles	191	DAVID MILLER		Male	Open	PAII Ø
🛔 TOC	×		V NATIONAL - RANK	BS U11	Singles	187	FERRAN TORRES		Male	Open	PAII Ø
🖋 Setup	×.					Page 1	of 3 +> ++ 10	*			View 1 - 10 of 30

## Step 8

Player's will be approved in the tournament and Players will receive Confirmation mail

#### TO REJECT THE ENTRY

#### Step 9 Click on reject icon

Member ID	Player Name	Partner Name	Gend er	Statu 5	Paym ent Statu
×	x	x	×	×	5
192	BAYREN S		Male	Open	PAIIØ
190	ASBD M A J ASBD		Male	Open	PAII Ø
156	BINDRA MARCUS		Male	Open	PAII Ø
191	DAVID MILLER		Male	Open	PAII Ø
187	FERRAN TORRES		Male	Open	PAII Ø

#### Step 10 Enterreject reason

proval Advance	re Filter						3
Are you	u sure war	t to reject	t this ?			×	
ENT APP Ente	er the reaso	n for rejec	tion				Dava
Tourn	ot paid						ent Stat
NATION						n	PA
NATION					Cancel	Reject	PA
NATIONAL - RANK	BS U11	Singles	156	BINDRA MARCUS		Male Open	PA
	BS UI11	Singles	191	DAVID MILLER		Male Open	PA

## Click on reject

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Singles	156	BINDRA MARCUS	Male	n Open	PAII Ø
Singles Singles	156 191	BINDRA MARCUS DAVID MILLER	Male	Dpen	PAII Ø
Singles Singles Singles	156 191 187	BINDRA MARCUS DAVID MILLER FERRAN TORRES	Male Male	Open Open Open	PAII         Ø           PAII         Ø           PAII         Ø           PAII         Ø           PAII         Ø
Singles Singles Singles	156 191 187	BINDRA MARCUS DAVID MILLER FERRAN TORRES	Male Male Male	Open Open Open	PAII Ø PAII Ø PAII Ø PAII Ø PAII Ø

## **Step 12** Player will be rejected

## **Tournament Approval By District Secretary**

#### Step 1

Login through District secretary login

#### Step 2 Click on Approvals

DashBoard ~ DashBoard	DashBoard Home / DashBoard / DashBoard		Management System
ozo Process <	Players List	Tournament Enrollment	Player Registrations
🗘 Manage 🛛 🗸 🤞	Male Female	Enrollments	Submitted Approved Rejected
✓ Approvals <			
Image: The second se	Totat: 85	200	
🖋 Setup 🗸 <		100	
🖻 Reports 🧹 🤞		0 August Novembe	

#### Step 3 Clickon Tournament Approval...



## Select an entry

DashBoard	< 📮	Tour	namen	t A	pprova	1						
cos Process	< #Hon	ne / Appr	ovals / Tou	rname	ent Approval							
🗘 Manage	< Tou	rnament App	roval	dvan	ce Filter							
✓ Approvals	~ <b>Т</b>	DURNAME	NT APPROV	AL								
Player Approval		llcor	Tournam	ont	Categor	Event	Mombor ID	Playor Namo	Partner Name	Gend	Statu	Paym ent
Tournament Approva	<u> </u>	Oser			y y	Туре				er	5	Statu S
Renewal Approval		refereem			4 MD U15	Mixed Do	194 / 139	HASAN ALI	AARATHI D	Male/Fe	Open	UNPAL @
1 Fine	< 🗆	refereem	DOM DAM TO	DURN/	MD U15	Mixed De	196 / 85	SIRAJ S	AMIRTHA S	Male/Fe	Open	UNPAI @
🖌 Setup	< □	ASBA193	XAVIER'S ME	MORI	BS U17	Singles	193	GEORGE V		Male	Open	PAII Ø
A Reports	< □	ASBA193	XAVIER'S ME	MORI	BD U11	Doubles	193 / 179	GEORGE V	AJ MARIA SHARAP	Male	Open	PAII Ø
						14 (4	Page 1 of	1   >> >= 10	<b>&gt;</b>			View 1 - 4 of

#### Step 5 Click on Save icon

zeetius	AP_AW SUPERVISOR					🕞 Logout
🛒 DashBoard 🛛 <	🖵 Tournament Approval			<b>#</b> F 7	Home / Approvals Tournament Approv	al
cos Process <	Tournament Approval Advance Filter					
© Manage < ✓ Approvals ✓	TOURNAMENT APPROVAL					i.
Player Approval Tournament Approval	User Tournament Category	Event Member ID	Player Name	Partner Name	Gender Status	Payme nt Status
Renewal Approval Transfer Approval	refereemail YONEX SUNRISE BADMI BD U19	Doubles 193 / 194	GEORGE V	HASAN ALI	Male Open	PAID Ø
© Fine <	refereemail YONEX SUNRISE BADMI BD U19	Doubles 195 / 178	VIMAL V	AJ LIONEL MESSI	Male Open	PAID Ø
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🖪 Reports 🛛 🔇						
	Copyright iCore Pioneer Business Solutions ©2023 V2.1.8					

**Click on Yes** 



#### Step 7

If the entry is in unpaid status, While approving district secretary should pay the entry Fee



#### **Click on Success**



#### Step 9 Click on Ok



#### Step 10

Player will be approved in the Tournament after approval

And you can reject the player in the tournament, by clicking on reject icon

📲 DashBoard 🧹 <	🖵 Tournament Approval
cos Process <	#Home / Approvals / Tournament Approval
✿ Manage <	Tournament Approval Advance Filter
✓ Approvals ~	TOURNAMENT APPROVAL
Player Approval Tournament Approval	Paym User Tournament Categor Event Member ID Player Name Partner Name Gend Statu ent y Type er s Statu
Renewal Approval	x         x
Transfer Approval	ASBA193 XAVIER'S MEMORI BS U17 Singles 193 GEORGE V Male Open PAIL O
⊡ Fine <	ASBA19: XAVIER'S MEMORI BD U11 Doubles 193 / 179 GEORGE V AJ MARIA SHARAF Male Open PAILO
ך ≽ Setup ∢	
🛆 Reports 🛛 <	
	14 <4 Page 1 of 1 => >1 10 View 1 - 2 of 2



# RENEW PLAYERS BY DISTRICT SECRETARY



## How to Renew a player by District Secretary

#### Step 1 Click on Manage

DashBoard DashBoard	DashBoard     Home / DashBoard / DashBoard		
os Process	< Players List	Tournament Enrollment	Player Registrations
¢ Manage	K Male Female	Enroliments	Submitted Approved Rejected
✓ Approvals	•	200	
Points and Ranking	K Total: 117		
100 Fine	× (	100	
🛓 ТОС		0 August Nove	mber
🗲 Setup	· •		
🛆 Reports	( <b>0</b> )		



#### **Click on Renew Players...**



#### Step 3 Select Players

Zeetiu	5 🔲	ADMIN	min		🕒 Logout
DashBoard	< 🖵 j	Renew Playe	rs		
co Process	< #Home	/ Manage / Renew P	layers		
O Manage	~ Ren	iew Players			
Enrollment List	0	District : Anjaw	× *		
Transaction Log					
Renew Players	PLAT	YER LIST			
BAI ID Request List	0	Member ID	Player Name	District	Gende
Fetch Payments		×		) x	Comet
Player Profile		172	AJ SERENA WILLIAMS	Anjaw	Female
Activity Log	0	174	AJ SARA KURIAN	Anjaw	Female
Player List					
✓ Approvals	- S				
✓ Approvals	Č.				
<ul> <li>✓ Approvals</li> <li> <b>1</b> Points and Ranking      </li> </ul>	с с				
<ul> <li>✓ Approvals</li> <li>              Points and Ranking      </li> <li>             Eine         </li> </ul>	с с				
<ul> <li>Approvals</li> <li>Points and Ranking</li> <li>Fine</li> <li>TOC</li> </ul>	« « «				
Approvals     Points and Ranking     Fine     TOC	< < <		in in Pag	pe 1 of 1 == = = 10 v	
Approvals Points and Ranking To Fine ToC Stup	< < < <		in in Pag	ge 1 of 1 == = 10 v	



#### **Click on Save**

Image Image	op Process    of Manage Remer Players   Enrollment List Transaction Log   Remer Players District:   BAI ID Request List Member ID   Fetch Payments Player Name   Player Pofile 172   Activity Log 172   Player List 172   Activity Log 174   Activity L	DashBoard <	Renew Play	/ers		
Image   Enrollment List   Tansaction Log   Renew Players   BAI ID Request List   Fetch Payments   Player Profile   Activity Log   Player List     * Approvals   * Points and Ranking   * Toc	<ul> <li>Manage</li> <li>Enrollment List</li> <li>Transaction Log</li> <li>Renew Players</li> <li>BAI ID Request List</li> <li>Fetch Payments</li> <li>Player Profile</li> <li>Activity Log</li> <li>Player Pofile</li> <li>172</li> <li>AJ SERINA WILLIAMS</li> <li>Anjaw</li> <li>Fema</li> <li>Toc</li> <li>Fetch</li> <li>Fetch</li> <li>Fetch</li> <li>Fetch</li> <li>Fetch</li> <li>Fetch</li> <li>Toc</li> <li>Fetch</li> <li>Fetch</li></ul>	ors Process <	Home / Manage / Rene	w Players		
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Fetch Payments       172       AJ REKSHA BS       Anjaw       Female         Player Profile       172       AJ REKSHA BS       Anjaw       Female         Activity Log       173       AJ SERNA WILLIAMS       Anjaw       Female         Player List       174       AJ SARA KURIAN       Anjaw       Female         ✓ Approvals        174       AJ SARA KURIAN       Anjaw       Female         ✓ Dints and Ranking               ▲ TOC	Fetch Payments       172       AJ REKSHA BS       Anjaw       Fema         Player Profile       173       AJ SERSHA BS       Anjaw       Fema         Activity Log       173       AJ SERSHA MULLAMS       Anjaw       Fema         Player List       174       AJ SARA KURIAN       Anjaw       Fema         ✓ Approvals        174       AJ SARA KURIAN       Anjaw       Fema         ✓ Toc               ✓ Setup          10	BAI ID Request List	Member ID	Player Name	District	Gende
Player Profile       173       AJ SERENA WILLIAMS       Anjaw       Female         Activity Log       174       AJ SERENA WILLIAMS       Anjaw       Female         Player List       174       AJ SARA KURIAN       Anjaw       Female         Points and Ranking <	Player Profile       □       173       AJ SERENA WILLIAMS       Anjaw       Fema         Activity Log       □       174       AJ SERENA WILLIAMS       Anjaw       Fema         Player List       □       174       AJ SARA KURIAN       Anjaw       Fema         * Approvala        □       174       AJ SARA KURIAN       Anjaw       Fema         * Points and Ranking        □       □       □       □       □       □         * TOC       □       □       □       □       □       □       □       □         * Setup       □       □       □       □       □       □       □       □	Fetch Payments	172	AJ REKSHA BS	Anjaw	Female
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#### Step 5 Click on Yes





#### Choose payment option and Click on Pay Now

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#### Step 7 Click on OK

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## How to Renew a player by State Secretary

#### Step 1 Click on Manage





#### **Click on Renew Players**



#### Step 3 Click on Choose District





#### Step 4 Choose District

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## Step 5 Select Players

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		173	AJ SERENA WILLIAMS	Anjaw	
Activity Log		174	AJ SARA KURIAN	Anjaw	
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**Click on Save** 

×		
Name	District	Gender
Name x	<b>District</b> Anjaw	x Female
Name x C	District Anjaw Anjaw	x Gender Female

#### Step 7 Click on Yes





Payment window will be displayed. Select payment option and Click on Pay Now



#### Step 9 Click on OK

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# RENEWAL APPROVAL BY STATE & DISTRICT SECRETARY





## How to Approve or Reject player renewal by State & District Secretary

## Step 1





#### Click on Renewal Approval...



#### Step 3 Select Players

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#### **Click on Save**

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#### Step 5 Click on Yes





## To Reject, Click on Reject icon

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#### Step 7 Enter reject reason

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Player Approval	Member ID Enter the reason for rejection s Reject
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Club Approval	
Transfer Approval	Cancel Reject
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🖄 Reports	
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## Click on Reject and click on OK

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Cancel Reject			